

Pay & Go Option Cleaning Standards

All homes **MUST** be in sanitary condition. Any non-sanitary items will be assessed a **\$50 per hour** Cleaning Fee. Please use the following guidelines to assist with preparing to vacate your home. Speak with your Resident Specialist if you have any questions. **Please Note:** Charges will be assessed for all occupant damages NOT noted on your Move-In Property Condition Report. Routine maintenance will **not** be performed once a home is placed on notice. However, BBC will respond to all emergency work orders. Damage charges/prices are subject to change.

Bathrooms/Kitchen:

- Toilets, tubs and sinks must be free of any DNA** or debris on the inside or outside of toilet, along with no remnant of DNA** around the base of the toilet or on the floor.
- Ensure all shelves, broiler pans (if applicable) and racks are in place in the appliances.
- Appliances must be in the kitchen, not in garage or stored elsewhere.
- Remove all items from appliances and leave refrigerator on lowest setting.

Interior/Garage:

- All personal property must be removed from the home, garage and yards.
- Floors must be vacuumed/swept and free of any DNA**, debris, food, dirt and stains.
- Residents with pets will be assessed a pet treatment carpet fee, currently \$75.
- Remove all nails, self-adhesive hooks, picture holders, molly bolts, anchor bolts, wallpaper, borders, decals, etc. Drywall holes less than the size of a quarter do not require repairing. Drywall damage larger than the size of a quarter will be assessed a fee. Repairing drywall is not encouraged as patching, texturizing and painting is required. If a repair is attempted and it does not meet BBC standards, a repair fee will be assessed.

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- Return rooms painted with a non-standard color to the original wall color. Please contact your Resident Specialist for exact color, as colors vary home from home. Walls painted a dark color will require a primer be applied first.
- Blinds must be in place and in working condition. Damaged blinds will need to be replaced or a fee will be assessed.
- All windows, doors and screens must be in place. Any damages will be assessed a fee.
- Replace broken light fixtures, switch plates and receptacle plates.
- Replace any missing or burned out light bulbs.
- All Smoke Detectors and Carbon Monoxide Detectors must be in place and operating.

Grounds/Exterior:

- Backyards must be free of any debris, pet feces and personal property.
- Repair yard damage. Grass should be growing in areas destroyed by pets, children or other objects.
- Satellite dishes must be removed. They may be dropped off at Self-Help on Saturdays between 8am and 12pm.
- Trash cans may be left full; however, no hazardous materials or E-Waste (electronic waste) may be left in cans.
- Bulk trash items left on the curb is not permitted. Resident will be subject to a \$25 per hour fee for removal of any items left behind.

Miscellaneous:

- Residents must turn in their house, garage and mailbox keys (if applicable) to the Resident Specialist in good working order.
- Any alterations to the home must be removed and returned to the original condition.

■ Committed to quality, achieving results.

****DNA includes, but is not limited to: urine, feces, blood, hair (human and pet), saliva, vomit.
Form Implemented 6-8-12. UPDATED 2-1-13**